

# LEADERSHIP

## The Strategies for Taking Charge And Achieving Results

Organized by:



## PUBLIC PROGRAM - LEADERSHIP SERIES

This leadership course is uniquely designed to help aspiring leaders get ready for new challenges and responsibilities in being a leader. You will discover the heart, soul and mind of true leadership and learn what people expect and respect in today's leaders. The essential first step in your journey to leadership will be an honest self assessment of your skills, traits, competencies, abilities and experiences.

### COURSE OBJECTIVES:

- ✓ Develop your Leadership Skills on an ongoing basis - helps to handle increasingly challenging situations
- ✓ Ability to understand and manager your own emotions and of the people around you
- ✓ Improve Communication through Active Listening and Future-Focused Conversations
- ✓ Define Emotional Intelligence and Explain How It Benefits an Organization
- ✓ How to cope with difficult and unreasonable behavior patterns
- ✓ Establish valuable partnerships with peers, bosses, team members and clients

### WHO SHOULD ATTEND

This seminar is designed to provide executive leadership training for Midlevel Managers, Head of Departments or Executives who lead others with managerial responsibility. It will benefit executives who require strong decision-making skills and the ability to lead and motivate others.

### PROGRAM DURATION

- 2 Days
- 9.00am to 5.00pm
- Training Materials provided
- Lunch & Tea provided

Training Date:-

**5<sup>th</sup> & 6<sup>th</sup>  
February 2014**  
**Armada Hotel,  
Petaling Jaya**

### TRAINING FEES

- **Training Fees: RM 1,800.00**
- **Early Bird Discount : RM 1,500.00**  
(at least 2 weeks before program)
- **Group Discount (3 or more): RM 1,500.00**

**CALL OR EMAIL US TODAY  
FOR MORE INFO!**

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**Zul Ikhwan / Sanawiyah / Gopala**

Organized by:

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## Objectives

This leadership training program is conceptualized and designed to improve performance in your organization by applying advanced leadership principles that drive results.

In this program, you can learn how to leverage and get more out of your skills, knowledge, ability and experience. This is the definitive leadership program for managers and directors on the fast-track.

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## Training Methodology

We believe that the best way to learn these skills is by actually practicing them. So, the emphasis of our Leadership training is on practical skills, via discussion, group work, case studies, and practical exercises.

## COURSE CONTENT

### LEADERSHIP CHALLENGES

- Four Critical Competencies of Executive Leadership
- Describe the Difference between Leading and Managing
- Understand the Power of Vision in Organizations
- Importance of Vision to Strategic Thinking
- Exercising Situational Leadership

### SITUATIONAL LEADERSHIP AND COACHING FOR TEAM DEVELOPMENT

- Identify the Performance Needs of Employees
- Assess the Readiness Levels of Your Followers
- Intervene with Followers at the Appropriate Level
- Use Situational Leadership® to Build More Effective Teams
- Know Your Preferred Leadership Style
- Improve Team Performance through Coaching

### LEADERSHIP AND EMOTIONAL INTELLIGENCE

- Learning to be more aware of Emotional Intelligence
- Discern the elements of Emotional Intelligence
- Manage your own emotions during critical situations

### LEADING THROUGH IMPACTING AND INFLUENCING OTHERS

- French and Raven's five sources of power
- Developing power over the other side
- How to use pressure point to win concessions
- Using Your Power Tools
- Tactics and tricks
- Counter Measures and Coping Strategies

### CRITICAL CONVERSATIONS AND INTERPRETATION

- Communicate to initiate relationships
- Communicate to maintain relationships
- Interruptions in Employee communications
- Impact of Halo and Horn
- Giving Employee Performance Feedback using SKS

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### INTERACTIVE LEARNING THROUGH GAMES & ACTIVITIES:

**Brainstorming and Case Studies | NAM Suicide Mission – an experiential game on strategy and execution | Murder at Starlight Club – an experiential game on Communication and Decision Making**