

# GST COMPLIANCE Training Program Series



Training Provider:



2 Day Intensive Program

## Comprehensive GST Implementation Hands-On Workshop

Learn to implement and apply GST rules practically in  
a day to day operational environment simulation  
using a Customs Approved GST Compliant Accounting System

This training is conducted by Customs Approved GST Implementation Experts  
and Certified GST Consultants

Visit [www.axsel.com.my](http://www.axsel.com.my) for more info.

### ACCELERATE YOUR ORGANIZATIONS'S READINESS IN IMPLEMENTING GST

The GST impact on businesses can be major if you are not well prepared. Being a new multi-stage consumption tax on all goods and services, GST will impact on all businesses.

**The Only GST Workshop that equips participants with  
Domain & Hands-On Knowledge**

**CALL OR EMAIL US TODAY FOR MORE INFO!**

Tel: 03-7783 3333 / Fax: 03 7781 3333

Email: [info@axsel.com.my](mailto:info@axsel.com.my) Web: [www.axsel.com.my](http://www.axsel.com.my)

**Contact Person:**

**Zul Ikhwan - 013 271 2251 | Gopala - 012 366 1502 | Sanawiyah - 03 7783 3333**

Axsel Management International Sdn Bhd (879857-T)  
(HRDF Reg.No: 2987)

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Web: [www.axsel.com.my](http://www.axsel.com.my) Email: [info@axsel.com.my](mailto:info@axsel.com.my)

## COURSE OBJECTIVES

This comprehensive workshop aims to help participants:

- Assist businesses to understand the essentials of GST principles.
- Highlight the potential impact and the critical issues that may affect your businesses.
- Minimize the financial and cash flow impact for your businesses
- Gain practical knowledge on how ERP/Accounting Software handles GST.
- Understand how Software handles different types of GST transactions for customers and vendors especially on assigning the Tax Codes.
- Learn the accounting entries that take place when entering GST transactions.
- Learn about issues and challenges when setting up the master data for GST.
- See what reports are available for GST from an accounting/tax/audit perspective.
- Understanding the requirements of the GAF & GST-03.
- Assess the possibility of becoming a GST consultant.

## WHO SHOULD ATTEND

Company directors, general managers and business owners, Managers in charge of procurement, product pricing, bookkeeping, accounting, marketing, finance, legal, information systems and, of course, taxation.

It is essential for all departments in an organization to be aware about this tax system and to understand how it affects their functions.

## PROGRAM DURATION

- 2 Days
- 9.00 am to 5.00 pm
- Lunch & Coffee/Tea provided

## REGISTRATION AND FEES

- Training Fees: RM 1,300.00 per pax
- Early Bird Fees: RM 1,250.00 per pax
- Group of 3 or more: RM 1,200.00 per pax

## COURSE STRUCTURE

### HOW DOES GST WORK?

#### INPUT TAX

#### ACCOUNTING FOR GST, ADJUSTMENT AND PARTIAL EXEMPTION

#### GST RETURN

#### RECORD KEEPING

#### MANNER OF RETURN SUBMISSION

#### SETTING UP GST MASTER DATA

#### GST TRANSACTION POSTING

#### EXTRACTING REPORT FOR GST

#### GENERATING THE GST AUDIT FILE

### SANTHANASAMY SUBBIAH

CA (M), CMA (UK), CGMA, MBA(UPM), AMIM  
Customs and MOF Certified GST Consultant

Santhanasamy is a Customs Certified GST Tax Agent and Consultant approved by MOF. He holds an MBA majoring in Finance from University Putra Malaysia. He is a member of the Chartered Accountant of Malaysia, Chartered Management Accountant of UK, Chartered Global Management Accountant and an Associate Member of the Malaysian Institute of Management. He is a Certified Trainer of HRDF and a MIA speaker. Santhanasamy has more than 30 years of experience in the field of financial and management accounting practices that encompasses of Banking, Manufacturing, Education, Insurance, Security, Plantation, Shipping and Freight Forwarding. He was also with the Ministry of Works involved in special projects funded by the World Bank. He is now the Head of the GST Compliance Unit of Axsel Management International Sdn Bhd, a Consultancy Firm providing GST related Services.

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# REGISTRATION FORM

## Training Program



### PARTICIPANT DETAILS

Name : \_\_\_\_\_

Date of Birth : \_\_\_\_\_ Qualification : \_\_\_\_\_

Gender : Male / Female Ethnic: Malay / Chinese / Indian / Others \_\_\_\_\_

Address : \_\_\_\_\_

\_\_\_\_\_

Company : \_\_\_\_\_ Designation : \_\_\_\_\_

IC / Passport : \_\_\_\_\_ Department : \_\_\_\_\_

Contact No : \_\_\_\_\_ Office No : \_\_\_\_\_

Mobile No : \_\_\_\_\_ Email Address: \_\_\_\_\_

### COURSE REGISTERED

- ☐ Understanding & Implementing Goods & Services Tax
- ☐ Understanding GST for Senior Management
- ☐ Comprehensive GST Implementation Hands-on Workshop
- ☐ GST Implementation for Software Developers

### MODE OF PAYMENT

- ☐ By Cheque: Made payable to "Axsel Management International Sdn Bhd with the title of the course indicated at the back of the cheque
- ☐ By Purchase Order: For Government Agencies Only

### PAYMENT & CONFIRMATION

Payment is due within two weeks upon receipt of invoice, AND must be made in full prior to the course.

On receipt of payment, a confirmation letter with venue & logistical information will be forwarded via email or fax.

Company Stamp & Signature

### TERMS & CONDITIONS

**Programme Fee:** Fee is payable to Axsel Management International Sdn Bhd. Fee includes course materials, lunch and 2 breaks per day. Admittance will be allowed only upon full payment.

**Cancellation/Transfer:** Upon registering, participant(s) are considered successfully enrolled in the program. Should participants decide to cancel/transfer their enrollment; a cancellation/transfer fee will be levied.

**Certification:** Certificate of attendance will be issued to all participants.

**Disclaimer:** Axsel Management International Sdn Bhd reserves the right to change the speaker(s), date(s), or cancel the program should any circumstances arise. Axsel Management International Sdn Bhd also reserves the right to make alternative arrangements without prior notice.

**YOUR TRUSTED TRAINING PARTNER**

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AXSEL MANAGEMENT INTERNATIONAL SDN BHD (879857-T)  
Approved Class A Training Provider (HRDF Reg.No: 2987)

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